MINUTES OF A MEETING OF STEEPLE BARTON PARISH COUNCIL
Monday 17th November 2025
THE ALICE MARSHALL HALL, MIDDLE BARTON

Councillors Present:	**Roger Tyers (Chair), Kate Carter-Windle (Vice), Jane McRobie, Graham Cox, Andy Barry**
In Attendance:	**2 members of the public, Councillor Andy Graham and Cllr Dave Jackson**
Clerk:	**Annette Fowler**

PUBLIC QUESTION TIME
Prior to the council meeting commencing there will be an opportunity of up to 15 minutes for members of the public to make comments and to ask questions of the Parish Council.

A resident asked if there was any news on the crowdfunding for the Fox as the building is looking very dilapidated. Cllr Tyers reported that the 'Protect our Fox' committee had been notified by Stonegate's agent, that they had accepted an offer on the Fox from a buyer who already owned one or more other pubs. The offer had been accepted and solicitors were instructed.

Another resident talked about issues he is currently experiencing with water pressure. Other residents are experiencing the same issues have posted on the village Facebook page. He is monitoring his property and will keep the PC updated. He would recommend that all residents having problems to complain directly to Thames Water.

There was also a request for an update on the Hallam Land planning application for Holliers field following a residents Judicial Review. Cllr Tyers reported that there had been little further activity as the residents Judicial Review cannot be implemented until the Section 106 Agreement is signed and the Decision Notice is issued. Cllr Tyers will be meeting with the resident to discuss what we can do, if anything going forward.

1755 **To receive apologies for absence**
None

1756 **Declarations of Interest**
To receive declarations of interest in accordance with the council's Code of Conduct (and section 106 of the Local Government Finance Act 1992).
There was none.

1757 **Minutes of the last meeting**
The minutes from the meeting held on 27th October 2025 were approved and signed as an accurate record by Cllr Roger Tyers.

Signed .....

Date.....

1758 **To receive updates on the action points from previous minutes –**

a) ASWC (Automatic Speed Watch Camera) - Cllr Tyers reported that he had attended a meeting with Steve Ferrelly (Westcote Barton PM). It was agreed that an open meeting would be held at the AMH on Monday, 12 January 2026 to demonstrate the ASWC and to try and recruit some new members to the Speed Watch team. Between Westcote and Steeple they are looking to have a team of 12 to 16 ACTIVE members to enable at least two sessions of 2 per week.

b) Holliers Field Planning Application – Cllr Tyers – see public question time above.

1759 **Village Matters – updates**

a) Village appraisal update – Cllr Tyers - No further forward due to a shortage of Councillors. We desperately need more Councillors to join and assist with projects of this nature, especially those with IT skills who could help create the document. If anyone is interested in becoming a Councillor please come along to one of the monthly meetings to meet the team or contact the Clerk for more information, clerk@steeplebartonpc.co.uk. Meetings are held on the 3rd Monday of each month, 8pm in the Alice Marshall Hall.

b) Request for assistance in purchasing shelving for the book bothy (bus shelter, Worton Road) - It was suggested that a request is posted on the village Facebook page asking for bookshelves or old timber planks that could be used for shelving. Also, could the existing book cabinets be fixed to the wall when the new shelves are installed.

1760 **Donation request** - Donation request from the AMH committee for £200.00 as a contribution towards the village Christmas lunch. It was confirmed that the ticket price for this year will be £12.00.

RESOLVED,

THAT, the PC would donate £200.00.

1761 **Reports from County and District Councillors (Appendix A)**

Full reports can be found on the PC website **www.steeplebartonparishcouncil.org**

Dave Jackson - not much to report, will chase up the road sweeping with Ubico.

Andy Graham - Bleed Kits are available for town and parish councils to use in an emergency and can be housed possibly with the defibrillator. These kits are free of charge and have been funded from my Councillor priority Fund. Requests need to be emailed directly to Andy. The Clerk will send a request for a kit.

1762 **Reports**

(a) Highways (Cllr Barry) - The SIDS data was downloaded showing the average speed at 24.6mph. The speed increases on both cameras through the night from 21.00 to 06.00 where the average speed is approximately 33mph. The average speed is increasing, hopefully this will reduce when we start using the ASWC.

Signed .....

Date.....

I have checked a few footpaths and although muddy most appear passable.

(b) Drainage and Flood Protection (Cllr Tyers) - confirmed that all the landowners involved with the proposal for a drainage ditch and SUDS basin along the back of the properties in Church Lane had agreed to participate. He also reported that he received an email last Friday from James Feest (OCC Flood Officer) confirming that the proposal had been accepted by OCC for funding. The next step is to get detailed drawings worked up and the job costed so the work can go ahead.

1763 **Finance**

(a) Accounts for Payment - To consider and approve accounts for payment

Payment Method	Purpose	Payee	Amount
BACS	Clerk Salary (Sept)	Annette Fowler	CONF
BACS	4th grass cut	NR Prickett	£471.60

RESOLVED

THAT, all payments listed were approved.

1764 **To receive items for next agenda**

Any items to be emailed to the Clerk by Friday 5th December.

1765 **For Information only**

a) Complaints received regarding branches and hedges overhanging footpaths - The Clerk made contact with residents on Enstone Road, who have agreed to arrange a gardener to cut the hedges back. The Clerk will also include a note in the Bulletin.

b) The Clerk logged the Dock area on Fix My Street requesting it to be swept to clear the fallen leaves that are making the footpath slippy. Fix My Street responded that it is the responsibility of WODC, the Clerk will call them again.

c) The Clerk is currently working on the budget for 2026/2027 following the recent finance meeting. It will be proposed that the Precept is kept at the same level. This will be included in the December meeting.

1766 **Date and location of next meeting**

To confirm the date of the next meeting, this is scheduled for **Monday 15th December 2025** at the Alice Marshall Hall, Middle Barton at **8.00pm.**

Signed .....

Date.....