

MINUTES OF A MEETING OF STEEPLE BARTON PARISH COUNCIL
Monday 20th April 2026
THE ALICE MARSHALL HALL, MIDDLE BARTON

Councillors Present: Roger Tyers (Chair), Kate Carter-Windle (Vice), Jane McRobie, Graham Cox, Andy Barry

In Attendance: Councillor Andy Graham and Cllr Dave Jackson

Clerk: Annette Fowler

PUBLIC QUESTION TIME

Prior to the council meeting commencing there will be an opportunity of up to 15 minutes for members of the public to make comments and to ask questions of the Parish Council.

Members of public = 4

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A resident mentioned the furniture that was recently found in the Worton Road woods, is now on the verge by the Farmhouse. WODC should be contacted for fly tipping. Cllr Tyers asked Cllr Jackson to follow up.

1816 To receive apologies for absence

There were none

1817 Declarations of Interest

To receive declarations of interest in accordance with the council's Code of Conduct (and section 106 of the Local Government Finance Act 1992).

There were none.

1818 Minutes of the last meeting

The minutes from the meeting held on 16th March 2026 were approved and signed as an accurate record by Cllr Roger Tyers.

1819 To receive updates on the action points from previous minutes –

a) Donation towards installation of Rugby Posts-Playing Fields – awaiting further information regarding the installation date – bring forward to May.

b) Flood mitigation - Cllr Tyers

Signage: I recently met with James Wright, OCC Highways to review the signage on the approaches to the Ford. James suggested putting different signage on the South side of

Signed

Date.....

the Ford, halfway up before access to 7, 9 & 11 Mill Lane to make reversing or turning easier for unsuspecting motorists. There would also be replicated signs on the North side. James said he would come back to the PC with signage options; a reminder has been sent.

Remedial Works: I also met with Robin Calver, OCC Highways and James Feest, OCC Flood Mitigation Team. All three of us agreed that a hydrographic survey of the river flow without the two/three large trees, and the access bridge to the Mill House would at least confirm or otherwise whether that is causing the problem. They are looking into some technical

solutions.

Church Lane: We have received an "Expression of Interest" form for the remediation of flooding problems from OCC Lead Local Flood Authority (LLFA), which is what I completed a couple of years ago to get the funding for the Storm Drain through the School. I have completed the form ready to submit to OCC LLFA before the deadline of 04 May, but I am awaiting a drawing and fee quote from a Drainage Contractor which needs to be submitted with the form, ideally to confirm deliverability. I have agreement with all the affected landowners and met the contractor on site last Tuesday 14 April. I now await his drawing and fee quote.

1820 **Reports from District and County Councillors** - Full reports can be found on the PC website www.steeplebartonparishcouncil.org

Dave Jackson - My main focus this last month has been to make a start on marking potholes and scheduling the action on Fix My Street. I started on Hillside Road and Marshall Crescent, then six on Worton Road, and last week made a start on Rectory Crescent until I ran out of white paint! I have messaged the co-ordinator for the Super User volunteers to drop off more cans of paint. So far I have marked over a 100 just on those three roads. They have already fixed the 92 on the first two roads.

The nominations for the election for The Bartons ward have been published. There is a full slate of candidates representing the Labour, Conservative, Reform, Greens and me standing again for the Liberal Candidates. The Labour candidate who I know quite well as a former chair of Sandford St Martin P.C is the only other "local" candidate. The lady standing for the Conservatives has been very active and been seen canvassing in the ward for about the last month. I met her to introduce myself. The election is on May 7th.

Andy Graham - OCC confirmed as the best county for recycling. Slow improvements are being made to the pothole and road resurfacing, with 1400 potholes repaired last month across the County. A member of the public asked what the turnaround time is from reporting a pothole to fix. Cllr Graham confirmed they are prioritised depending on the size of the problem.

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- 1821 **Donation request** - The School asked for a contribution towards purchasing parking safety signs.

RESOLVED

THAT, a contribution of £360.00 would be donated toward the cost of two signs.

- 1822 **Annual Insurance Renewal 2026/27** – The PC received the insurance renewal quote for £431.75 (25/26 £389.09). All agreed that the Clerk should obtain quotes from other insurance companies before proceeding.

1823 Reports

- (a) Highways** (Cllr Barry) - The average speed at Holliers is 19mph, down Enstone Road it is 29mph. Speeds are increasing in the evening to between 24-30pmh and increases to 40mph later in the evening.

It was suggested that the Clerk find out who is now the Health & Safety Officer at Alpine.

Cllr Tyers will talk to Steve Ferrelly regarding the ASWC.

Clerk to follow up with Police re purchase of ANPR camera.

- (b) Drainage and Flood Protection** (Cllr Tyers) – see above, 1819 – Update on action points.

1824 Planning -

26/00718/HHD - Erection of single storey front and rear extensions – 12 Church Lane

No objections

26/00693/FUL Church Lane - Erection of a single self-build dwelling and detached double garage with storage space above. - usual issues, drainage, construction, entrance.

A neutral comment will be posted mentioning that it would be preferred for natural stone to be used, rather than the proposed re-constituted.

1825 Finance

- (a) Precept payment & VAT** – The Clerk confirmed the first precept payment of £10,780 and the VAT reclaim of £4,018.2 had been received.

- (b) Accounts for Payment** - To consider and approve accounts for payment -

Signed

Date.....

Payment type	Purpose	Payee	Amount
BACS	Clerk salary	Annette Fowler	CONF
BACS	Traffic mirror cleaning	CTF Window Cleaning	£ 25.00
BACS	PAYE Q4	HMRC	£273.04
BACS	Payroll prep Jan-Mar 26	TP Jones & Co LLP	£ 59.40
BACS	Hire of AMH Jan-Mar	AMH	£ 80.00

RESOLVED,

THAT, all payments listed were approved.

1826 **To receive items for next agenda**

Mill Lane Ford

1827 **For Information only**

1828 **Date and location of next meeting**

To confirm the date of the next meeting, this is scheduled for **Monday 18th May 2026** at the Alice Marshall Hall, Middle Barton at 8.00pm.

Signed

Date.....